

NANAWALE COMMUNITY ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
JULY 13, 2011
Minutes

CALL TO ORDER: 6:30 pm

BOARD OF DIRECTORS: *Madie Greene, Al Kualii, Andrew Dauz, Francis Malani, Paul Martinez, Glen Bousquet, Mark Workman, Gwen Kupahu, Minerva Chenoweth.*

COMMUNITY REPORT: *Officers Daniel Rances and William Brown were unable to attend; therefore, there was no criminal activity report delivered for the month of June, 2011 at this time. As a reminder, HPD continues to express the importance of the community taking an active role on calling the non-emergency line at 935-3311 if they should have information on criminal activity or know of any suspicious activities going on.*

PRESIDENT'S MESSAGE: *Madie Greene; Madie Greene welcomed everyone to the meeting this evening. She suggested that the Nanawale Community get together to consider implementing a Volunteer Fire Department in the community. There is property in Nanawale already designated for this plan. The plan would be for the volunteers to receive training courses and become certified. Gwen Kupahu will follow up with this plan and how we may be able to obtain a fire truck.*

GUEST SPEAKER: *No Guest Speaker Scheduled.*

REPORTS TO BE ACCEPTED INTO RECORD:

°June, 2011 Minutes;

Paul Martinez motioned to accept the June, 2011 minutes into record as written, Minerva Chenoweth 2nd the motion, all in favor, motion passed to accept June, 2011 minutes into record as written.

°Treasurer's Report;

Andrew Dauz; Andrew Dauz presented the June, 2011 Treasurer's Report and announced that the office had mailed out its' third (3rd) billing in June. Andrew also announced that the office has collected \$300,000 so far this year which is \$18,000 more during this time in comparison to last year. Also in comparison to last year, expenses have totaled \$15,000 less than this time last year. Al Kualii

motioned to accept the June, 2011 Treasurer's report into record, Paul Martinez 2nd the motion, all in favor, motion passed to accept June, 2011 Treasurer's Report into record.

°Staff Report;

Robert Berry; A monthly staff report was given to Madie Greene which included the staff duties and projects throughout June, 2011 from administration, recreation, and maintenance departments.

PROGRAM DIRECTOR REPORT:

°Architectural Director-Andrew Dauz; Andrew Dauz reported that twelve (12) illegal structures have been successfully removed within the past six (6) months. There are two (2) property owners that are in the process of obtaining their building plans and permits. Five (5) property owners are currently being fined as they have not responded to letters sent to them from the committee. There has been one (1) unsuccessful attempt to contact a property owner as the address we have on record is not a valid address.

°Environmental Director-Glen Bousquet; Glen Bousquet reported that he continues to receive great responses from property owners on Flower Road regarding the albezia issues. He continues to follow up with letters and e-mails with property owners and adds that there has been progress all the time. Lastly, Glen acknowledged the maintenance crew on the great work they have been doing with the care of Nanawale property.

°Maintenance Director-Paul Martinez; Paul Martinez announced that the new maintenance machines have been working well. He informed everyone that Bruce Kuamo'o has been busy with painting the roof of the maintenance building as well. Paul inquired about the bulldozing work that has been happening on Kapuna Road and is concerned that residents may be calling the office to inquire about the project. Madie Greene notified Paul that it is not the Nanawale maintenance crew that is responsible for that specific project. Lastly, Paul inquired about the company truck that is not able to pass the safety check inspection. Paul was notified that the vehicle would be too costly to repair. Bruce will follow up and will be looking into purchasing a new used truck in review of the next budget.

°Neighborhood Patrol Director-Al Kualii; Al Kualii announced that he received an alert at the longhouse from security and upon checking the area, he found that the longhouse was secure with the exception of a defective detector located in the recreational supply room. Alert Alarm Company responded and replaced the defective detector and all areas are completely secured. Al notified everyone that he received a request to make regular drive by checks along with the neighborhood watch on a specific home where the owner is now deceased and the home is

currently vacant; therefore, regular patrols should help deter from any break-in or vandalism. Al was notified by a fellow neighborhood patrol member that he had to notify 911 about screams he heard one evening. Police followed up and notified the patrol member that it was a domestic dispute and that it was a very good thing that he called them as it could have gone very bad. Lastly, another report was made by neighborhood patrol that a man was witnessed holding an object such as a possible knife or screwdriver and was witnessed vandalizing and/or trying to break into some mailboxes. The license number of the vehicle the subject was driving has been obtained and given to the police department.

° **Policy Director Nominee**- Minerva Chenoweth; Minerva Chenoweth has just returned from a brief absence and has no report at this time. However, Minerva welcomes anyone with questions or issues to feel free to bring them to her attention.

° **Recreational Director**-Andrew Dauz; Andrew announced the success of the Summer Fun Program. There has been a turnout of twenty (20) children out the thirty (30) limit attending this summer. Andrew recognized the Recreational Staff and all their hard work to help make this year's Summer Fun Program a success. He also acknowledged the incredible help received from worker's of Alu Like. This year's activities included ceramics, puppetry and mask making, ancient Hawaiian games and lei making as well as Zumba excercises.

° **Team Action Nanawale Director**-Francis Malani; Francis Malani has just returned from a brief absence and has no report at this time.

° **Council Update**-Gwen Kupahu; Gwen Kupahu shared some projects that are in the planning with the County Department. Gwen announced that the Kalapan Ohana will be monitoring the Kalapana Transfer Station. A public hearing to ban plastic bags will be held at 5:00pm on Wednesday, July 13, 2011 at the Pahoa Community Center. Road repair on Wa'a Wa'a street should be completed by August 15, 2011. The repaving of Kahakai Blvd should be completed by September, 2011 then followed by the repaving of the Pahoa Village Road which is scheduled to be completed by December, 2011. Lastly, there is no date scheduled; however, Kaohe Road alongside of Pahoa High School will be repaved as well. Gwen announced that the Mayor's budget was passed. The school supplies distributed at Maku'u Farmer's Market was a success with more than 2,200 na keiki receiving school supplies. The connection of the water spigot located outside of Nanawale Estates should be ready by late July or early August, 2011. The new bus fare is in effect and is as follows:

Cash Fare: \$1.00

Monthly Pass: \$30.00

Bus Ticket: \$7.50 for a sheet of ten (10)

**Note: Students through college must show a valid student ID. Senior citizens age 55 years and over must have a valid ID such as a State ID, Driver's license, Senior citizen ID, or Government ID.*

Gwen also announced a "Toys for Tots Give-Away" and a "Free Thanksgiving Luncheon" to be held at the Maku'u Farmer's Market on November 19, 2011 between 10:00am and 2:00pm. Lunch will be served at 12:00 noon. Everyone is welcomed to attend. In closing, Gwen proudly shared Louie Perry's success at the recent Special Olympics held in Greece. Louie captured three (3) gold medals total in the 1,500m, 3,000m, and 4x400m relay. Louie Perry will have an artist table at AHA-Hawaii Island 4th Festival at the Prince Kuhio Plaza on Saturday, July 23, 2011 between 10:00am and 3:00pm. There will be a Certificate Presentation for Louie on Wednesday August 3, 2011 at the Council Chambers in Hilo, followed by a Dinner celebration at Luquin's on Friday, August 5, 2011 at 6:00pm. Everyone is welcomed to attend; however, each guest must pay for their own dinner.

UNFINISHED BUSINESS:

- 1. Lighting for Longhouse/Parking Lot:** Robert Berry; Robert Berry announced that he has received three (3) bids from licensed electricians and presented them to the Board. It was noted that there was a dramatic difference between the bid prices. After further review and discussion, it was decided that the best deal came from P.A. Harris in which they offered to install the lights for \$2170.55. Mark Workman motioned to accept the bid from P.A. Harris to install the lighting for the Longhouse and Parking Lot areas, Paul Martinez 2nd the motion, all in favor, motion passed to accept P.A Harris' bid of \$2170.55 to install the lighting for the Longhouse and Parking Lot areas.
- 2. Illegal Structure on Seaview-Update:** Andrew Dauz; Andrew Dauz announced that Attorney Jon Ono has declined to assist with taking on the case involving the illegal structure located on Seaview Road. At this time, it has been decided to continue searching for a real estate attorney that has experience dealing with foreclosures. Al Kualii will follow up with locating another attorney.
- 3. Board Approval for External Audit:** Andrew Dauz : Andrew Dauz presented a copy of the draft from the external audit that was performed by Carbonaro CPA & Associates, Inc. in April. The taxes were completed prior to the audit and some changes have been made since the audit. Upon reviewing the draft from the external audit, Andrew Dauz motioned to accept the external audit with the amendment of taxes, Paul 2nd the motion,

all in favor, motion passed to accept the external audit with the amendment of taxes.

NEW BUSINESS:

- 1. Annual Membership Meeting Update/Notification, Proxy, committee Reports:** *Andrew Dauz: Andrew presented a draft of the forms that will be mailed out to all members. Andrew requested the Board to go over the forms and let him know of any changes that need to be made by the end of July, 2011. This will help meet the deadline to mail out the Notification of Annual Meeting to all members. Committee reports are due by the next Board Meeting which is scheduled for August 10, 2011. Al Kualii will serve as Chairperson and oversee the Nominating Committee.*
- 2. Board Photo:** *Al Kualii: Board Members are instructed to wear their "Nanawale" shirts for a photo shoot with Al Kualii to insert into the upcoming newsletter. Board Members will be notified as soon as a date has been scheduled.*
- 3. Mailboxes:** *Robert Berry: Robert Berry will follow up with the mail carrier on prices to order more mail boxes.*

MEMBER TESTIMONY:

Beverley Godfrey: Response to Executive Letter: *Ms. Godfrey was unable to attend and has not rescheduled; therefore, there was no member testimony at this time.*

MEETING ADJOURNED: *Paul Martinez motioned for the meeting to be adjourned, Andrew Dauz 2nd the motion, all in favor, meeting adjourned at 7:25pm.*