NANAWALE COMMUNITY ASSOCIATION, INC.
BOARD OF DIRECTORS MEETNG
FEBRUARY 9, 2011
Minutes

CALL TO ORDER: 6:30 pm

BOARD OF DIRECTORS: *Madie Greene, Andrew Dauz, Al Kualii, Beverley Godfrey, Mark Workman, Glen Bousquet, Francis Malani, Paul Martinez, Eleanor Shannon.*

COMMUNITY REPORT: *Officer Daniel Rances gave the following report; Burglaries (2) in Nanawale (27) in Puna. Criminal property damage (1) in Nanawale (25) in Puna. Robbery (0) in Nanawale (0) in Puna. Thefts (0) in Nanawale (58) in Puna. Unauthorized entry of a motor vehicle (0) in Nanawale (15) in Puna. Unauthorized control of a propelled vehicle (0) in Nanawale (9) in Puna. Assaults (4) in Nanawale (28) in Puna. Officer Rances was not able to obtain a report on the non-criminal stats due to computer problems. In addition, Officer Rances announced the grand opening celebration of the new Pahoa Police Substation on Thursday, February 17, 2011 and the public is invited to stop by throughout the day to introduce themselves and to meet officers who will be working the Puna areas. In closing, Officer Rances reminded everyone to drive carefully on the roadways and to abide by speed limits as there are officers with unmarked police vehicles on the roads to enforce the speed limits.*

PRESIDENT'S MESSAGE: *Madie Greene; Madie Greene along with Andrew Dauz made an announcement. Due to unfortunate circumstances Beverley Godfrey was asked to step down from her position as a Director. After further discussion on the matter, Board Members took a vote which resulted in Andrew Dauz motioning to remove Beverley from her position on the board as a Director due to non-compliance with the Nanawale By-laws and CC&Rs'. Paul Martinez 2nd the motion, six (6) in favor, two (2) opposed by Eleanor Shannon and Glen Bousquet, majority in favor, motioned passed to remove Beverley Godfrey from the position of Director on the Board.*

GUEST SPEAKER: *Richard Dods, from Puna Geothermal Ventures was unable to attend due to a conflict in schedule.*

REPORTS TO BE ACCEPTED INTO RECORD:

° ***Janaury, 2011 Minutes****;*

Andrew Dauz motioned to accept the minutes into record, Glen Bousquet 2nd the motion, all in favor, motion passed to accept January, 2011 minutes into record.

° ***Treasurer's Report****;*

Andrew Dauz; Andrew Dauz presented the January, 2011 Treasurer's Report and announced that the office has done a great job with the collections of association dues which will help to allow for purchasing the items needed to maintain the roadways. Glen Bousquet motioned to accept the January, 2011 Treasurer's report, Al Kualii 2nd the motion, all in favor, motion passed to accept January, 2011 Treasurer's Report into record.

° ***Staff Report****;*

Robert Berry; A monthly staff report was given to Madie Greene which included the staff duties and projects throughout January, 2011 from administration, recreation, and maintenance departments.

PROGRAM DIRECTOR REPORT:

° ***Architectural Director****-Andrew Dauz; Andrew Dauz announced that he will be removing himself from his position as Architectural Director. He reported that while he did enjoy his role of Architectural Director, individuals would show up at his home instead of the office to confront him with their issues. With that, Andrew felt the safety of himself as well as the safety of other members of his household was being jeopardized. Andrew recommended all members of the Board take an active role on enforcing the rules to members that are not in compliance with the Nanawale By-Laws & CC&Rs'. He requests that the Board as a whole need to help and address the individuals that are still living in non-permitted and illegal structures. Andrew has offered to continue with the paperwork and assist in the matter; however, he requests the support of all Board Members.*

*° **Environmental Director**-Glen Bousquet; Glen Bousquet reported that the complaints regarding the albizia trees are still on-going; however, he has been very successful with taking a number of large trees down in the area. Glen also added that the large albizia located near the entrance of Nanawale will be taken down by early next week. He also offers his assistance for the trees located on County Roads if needed. He also added that he has seen an increase of miconia in certain areas. In addition, Glen is offering his assistance with getting rid of the miconias as well.*

*° **Maintenance Director**-Paul Martinez; Paul Martinez recognized Bruce Kuamo'o and the maintenance crew for completing the fencing around the kiddie park as well as repairs on the fence at Kendall Park. However, Kendall park is still continuing to be a target for vandalism. There was discussion on asking for the assistance of neighbors in the area to watch for anything suspicious and to contact the office if they should notice any suspicious activity at Kendall Park. Paul inquired about the status of the new tractor that is currently on order. Bruce announced that the tractor will originally come from France and shipped to California where it will be disassembled. It will then be shipped to Hawaii via Matson. There is no estimated time of arrival at this time. Paul inquired about the cost of the maintenance auto expense. Paul and Andrew will set up a meeting at a later date to discuss maintenance expenses.*

*° **Neighborhood Patrol Director**-Al Kualii; Al Kualii reported that there are still some loose dogs running around the community and have noticed some large albizia trees in the area; however, he acknowledges that the issues have already been addressed by the office.*

*° **Policy Director**-Eleanor Shannon; Eleanor Shannon presented board members with a copy of the Executive Committee Meeting Agenda regarding Membership Voting Policies and Procedures. Eleanor would like the board members to notify her and to share any feedback, questions and issues that need to be discussed. She also noted that all committee decisions will be ratified by the Board. At this time Eleanor has asked for Madie's assistance with scheduling a date and time for the Executive Committee Meeting. Madie agreed to check on a date and time and will notify the office of a specific date and time.*

*° **Recreational Director**-Beverley Godfrey; Andrew Dauz will temporarily be filling in as Recreational Director until the position is filled. Andrew reported that he met with the recreational staff and they have come up with a schedule of events for 2011 which has been posted in the office as well as the website. Andrew continued to remind everyone of the upcoming Valentine Cup Cake Decorating Contest to be held on Friday, February 11, 2011 between 2:00pm and 4:00pm. There will also be a first (1st), second (2nd), and third (3rd) prize winner. Lastly,*

Andrew is working closely with the recreational staff and looking into planning a talent or variety show. The recreational staff members are encouraging keiki's to participate to make it a fun-filled event and they are also welcoming any volunteers willing to assist with this event.

*° **Team Action Nanawale Director**-Francis Malani; Francis Malani informed everyone that he is still working on obtaining a trailer for his plans of a scheduled bulky item pick-up for the community. The planning is still in process; however the community will be notified with fliers and a notice will be placed on the website when scheduled plans are set in place.*

*° **Nominated Director on the Board**- Andrew Dauz nominated Gwen Kupahu to replace Beverley Godfrey's position as Director effective immediately. Al Kualii 2nd the motion, Six (6) in favor, One (1) Opposed by Eleanor Shannon, majority in favor, motion passed to accept nominee Gwen Kupahu to replace Beverley Godfrey's position as a Director on the Board.*

UNFINISHED BUSINESS:

1. ***Lighting for Longhouse/Parking Lot:*** *Andrew Dauz; Andrew announced that the original electrician scheduled to work on the lighting was un-insured and therefore another electrician will need to be called to install the lighting work. Robert Berry will be contacting Gilbert Aguinaldo from Big Island Electric to get a bid on completing the project.*

NEW BUSINESS:

1. ***Illegal Structure/Seaview:*** *Andrew Dauz; Andrew Dauz reported that Board Members have met with an attorney. It has been suggested to go forward with taking the particular case on Seaview to court and foreclose on the property should the property owner not wish to comply by removing the illegal structure residing on the property at this time. The Board Members have been referred to a real estate lawyer, John Ono and will be scheduling to meet with him to go forward with the situation if all board members agree. Eleanor Shannon recommended the Board Members consult with the real estate attorney first. Mark Workman motioned to move forward on the issue to pursue foreclosure pending legal advice, Andrew Dauz 2nd the motion, all in favor, motion passed to pursue with foreclosure pending legal advice.*

2. ***Courtesy Letters & Fines re: Pet Nuisance****: Robert Berry; Robert Berry has received numerous complaints from members complaining of loose dogs and owners not complying with the leash laws. One in particular is a situation where a pet owner is allowing its' dog to be loose on the road to chase cars*

and neighbors. The situation is a danger to motorists driving on the roadways as well as the neighbors and especially small children. Robert has passed out a flyer to members that tells them exactly who to call if they are faced with this type of situation. It is a guide line followed by the Humane Society. The Association is looking at placing a procedure where at first, a courtesy letter to be sent to the owner receiving complaints from the community. Should the complaint be ignored, it is suggested that fines be placed for non-compliance. Eleanor Shannon requested there be more discussion and that a protocol be set to implement. Robert Berry will follow up with implementing a policy and procedure to set in place before notifying the community. Eleanor Shannon motioned to accept the plan pending established procedures, Paul Martinez 2nd the motion, all in favor, motion passed pending established procedures.

MEMBER TESTIMONY: Mr. John Prebula: Requested to have Nanawale easement added to his title/deed per requested by the County in order to approve his permit for a certified kitchen: After an open discussion regarding clarification and purpose between Mr. Prebula and Members of the Board, Glen Bousquet motioned to consider granting Mr. Prebula his request based on the fact that Nanawale will still retain the ownership of the easement, Paul Martinez 2nd the motion, six (6) in favor, two (2) opposed the motion by Andrew Dauz and Al Kualii, Francis Malani requested the motion be abstained. Further discussion is needed to consider the request.

Several community members shared their concerns with the restrictions being enforced on the use of the water spigot. It was explained to the community members that restrictions were needed to be enforced due to the association having to pay a very high water bill. The association offers the service to members in Nanawale who are in good standing. There were many instances where families from other communities have been filling their large tanks for their water usage. A pool card is issued to members of Nanawale only and has always been a procedure; however, was not consistently enforced in the past as it will need to be from here on.

MEETING ADJOURNED: Francis Malani motioned for the meeting to be adjourned, Andrew Dauz 2nd the motion, all in favor, meeting adjourned at 8:50pm.